

FWCS – ASME April 2011 BOD Meeting Minutes

Attendees:

- Magdalena Krstanoski
- Matt Montgomery
- Steve Elting
- Paul Stevenson
- Elizabeth Vincourek
- Billy Adkins
- Bob Andrew
- Pete Grotsky

Meeting Minutes:

- Elizabeth opened the meeting at 6:15 pm
- Previous meeting minutes were reviewed and approved with one minor edit. The date for the next BoD meeting was incorrect in the bulleted list of events for April (but correct at the closing of the minutes)
- Treasurer Report
 - We have established a new bank account with Regions Bank on April 7th. They were more responsive than BB&T, the other bank we were considering. Our new account balance is \$34,231.
 - Banquet funds from Acteva were delivered by Bob to Matt at the meeting. This closes out the Banquet.
 - There is no written Treasurers Report to present due to the change in Bank Accounts. However, the information provided verbally was accepted as presented.
- 2011 Programs
 - March
 - The March tours were very successful! We obtained 6 new members as a result. They averaged 12-15 attendees, though 30 were registered for each. We need to come up with a way to hold our members accountable for NOT attending tours for which they register.
 - April
 - April 8th – 10th - DSS went very well! Elizabeth and Magdalena attended, and FWCS won an “Outstanding Section” award complete with a certificate and \$100 monetary award. Elizabeth gave the certificate to Paul to display at McCormick Stevenson.
 - April 15th-16th – TRIZ Workshop
 - April 20th – USF Student Graduation Event
 - April 21st – Middleton High School event. Steve to check on the attendance limitation as there is some confusion.
 - May

- Port Authority Tour (4-5:30 pm) – Thursday, May 12th
 - There will be drinks available for cash, and the section will pay the caterer \$48.50 for attending and providing access to the refreshments.
 - Pending Events
 - Busch Gardens
 - Annual Award Meeting in June
 - Magdalena mentioned the USF Solar Decathlon Team as a possible speaker for an event (School of Architecture). Possibly the 2nd half of May or June.
- Student Liaison Program – Paul was not prepared to present his business plan. Therefore, this presentation will be tabled until next meeting. Bob pointed out that there were only 4 USF students present at this year’s SPDC, the lowest attendance of any of the state universities. We need to do whatever we can to support the Student Section.
 - There was a BIG discussion regarding the SSA position at USF.
- Newsletter
 - The website issue is creating a problem for us with respect to the newsletter. We’re still “black balled” by Google and their reevaluation was completed on 4/2. We were either still found to be infected, or the warning takes some time to be removed. Paul to look into this issue further.
 - Bob suggested that we post a PDF of the newsletter directly at Constant Contact and link to it. We’ll do this for April and hope to have the website back up and running next month.
- Student Section
 - No student members were present this evening.
- Old Business
 - We discussed the Officer Nomination process. We recently advertised in the newsletter that we’re accepting nominations. Traditionally, officers remained in a position for two consecutive years. However, we’ll add ANY and all interested in a position. We need to do a better job in general on succession planning.
- New Business
 - Steve brought up the fact that approximately 100 of our section members have let their membership lapse. We agreed that these folks should be contacted to discuss how to get them back active. Steve indicates that there are scripts provided by ASME for calling these individuals.
 - Billy was given the floor to discuss the Annual Awards process and the negativity that occurred this year on the part of the student section with respect to the process. There was concern that the Nomination Review Board didn’t perform due diligence on the nominees. This was discussed openly and resolved.
 - It was recommended that we buy the banquet dinner for the student “finalists” in order to ensure they attend the event.

- Attendance at events has been a problem. People register for our free events, then don't show. Elizabeth learned at DSS that some sections charge their attendees, and then refund them at the event IF they show. Very interesting concept!
- Next Meeting May 11th at 6 pm by Conference Call.
- Meeting Adjourned at 7:45 pm