

## FWCS – ASME January 2011 BOD Meeting Minutes

### Attendees

- Elizabeth Vincourek
- Paul Stevenson
- Bob Andrew
- Sean Motta
- John Mulvihill
- Magdalena Krstanoski

### Meeting Notes:

- Initially, a quorum was not achieved. Waited for additional members to join.
- Meeting started at 6:20 pm, without a quorum, and therefore no motions/votes can be executed. (Note: Magdalena joined at 6:30 pm, so a quorum was achieved)
- Meeting minutes were reviewed, and tabled for approval later. Approval was later motioned, seconded, and passed unanimously.
- Treasurer’s Report was tabled for next meeting as Matt was not present at the meeting.
- Programs
  - Already have 11 registered for the January networking meeting. Of the 11, nine are unemployed which is perfect for the subject matter.
  - BOD meeting scheduled for February 9<sup>th</sup> and will be held at McCormick Stevenson. Elizabeth will bring food.
  - FTC challenge is being held on February 12<sup>th</sup>. FWCS is responsible for bringing judges. Pete is carpooling anyone interested, up to his vehicle limits. Currently have 4 judges, but need 12!
  - USF Expo is February 18<sup>th</sup>-19<sup>th</sup>, and FWCS members are encouraged to attend. Elizabeth has volunteered to help the student section with the event.
  - The E-Week banquet is on the 25<sup>th</sup>. ASME FWCS will have a vendor table, and we’re looking for a volunteer to man the table.
  - March is Student Papers Night.
  - Rest of planned events below ....

<b>March</b>	2-Mar	student papers night To be help at usf, I will get more details from Sean and distribute
	3/3 - 3/6	LTC conference. Magdalena and I are attending
	7-Mar	BOD teleconference meeting
	9-Mar	Student activity. Boing jump center

	3/18 -	
	3/19	Proposed Triz workshop.
	3/13 -	
	3/31	Proposed tour, networking event or dinner meeting. Social.??

<b>April</b>	4/1 - 4/3	SPDC IN Orlando
	4/10- 4/15	Proposed tour, networking event or dinner meeting. Social.??
	18-Apr	Middleton High School I will get with Steve and James Moore about this event.
	4/15 - 4/16	Proposed Triz workshop if not given in March
	20-Apr	USF graduation banquet
	4/24 - 4/29	Proposed tour, networking event or dinner meeting. Social.??

<b>May</b>		BOD
	11-May	Teleconference
	18-May	Tour Of Oldsmar
	5/22 - 5/31	Proposed tour, networking event or dinner meeting. Social.??

<b>June</b>	8-Jun	BOD Meeting McCormick
	17-Jun	Award dinner and officer hand over.

- Newsletter
  - Magdalena joined at 6:30 pm, and delivered a newsletter report.
  - She is waiting for the January template for our January newsletter. In the past, we've typically used the previous month's template due to timing constraints. However, we believe that the timing of our newsletter is not as critical now as we use Constant Contact for meeting notices and other time sensitive information.
- Student Section
  - Student Section obtained a welding machine, but still need a "welder" to use it
  - Still looking for tool donations of any type! Have invested much in the way of personal funds, as they have exhausted their budget for the vehicle.
  - Five students actually paid \$250 each for a welding class at Erwin Technical in order to get up to speed quickly.
- Old Business
  - Shirts – Elizabeth is ready to order shirts, but needs preferences on colors and sizes. All attendees were asked for their preference. Paul motioned that the shirts be paid for by FWCS, Bob seconded, and it passed unanimously. Anticipated cost is \$21/shirt, and we plan to order 10 ..... one for each officer, and a few extras for drawings at networking events.
  - Elizabeth did get several give-away items. A check was written and given to her as reimbursement for the cost.
  - Engineer of the Year Nominations – Billy has indicated that NO EoY nominations have been received from ASME FWCS. However, there is a rumor that Pete nominated

someone (per Elizabeth). Need to continue to promote nominations with our membership using Constant Contact and our newsletter.

- Banquet meeting is on January 10<sup>th</sup>. Elizabeth will bring a check to that meeting for our 4 tables.
- New Business
  - TRIZ workshop – Jack Hipple has offered to hold a workshop to discuss the TRIZ process of problem solving. Cost would be \$145/person and would be held on a Friday night and Saturday morning. March 25<sup>th</sup>, April 15<sup>th</sup>, May 13<sup>th</sup> were proposed as dates. Bob recommended that Jack be invited as a spotlight speaker as a meeting prior so he can pitch the class and get people excited about attending.
  - Elizabeth indicated financial stress with covering her LTC travel costs until reimbursement from National arrives. She requested that FWCS loan her the money for her travel arrangements and would then reimburse the section once the check arrives from National. Everyone on the call agreed this would be acceptable.
- Meeting was adjourned at 7 pm