

FWCS – ASME December 2011 BOD Meeting Minutes - REVISED

Attendees:

- Paul Stevenson
- Matt Montgomery
- Tim Hunt
- Magdalena Krstanoski
- Elizabeth Vincourek (via phone)
- Bob Andrew (via phone)

Meeting Minutes:

- Elizabeth opened the meeting at 6:10 pm.
- The November meeting minutes were reviewed and accepted without changes.
- Paul spoke on the Student Laison program. Our section provided a cake for the USF Student Section Graduation party. Paul attended and spoke on the benefits of ASME and staying involved after graduation. Dr. Kaw also spoke and gave a presentation on some of the things to keep in mind after graduation. Keys to success! Very entertaining. Paul will continue to support the student section meetings and events.
- Treasurers Report
 - November treasurers report was reviewed.
 - Regions Bank is continuing to charge us ridiculous fees on our transactions. This month, we were charged \$0.20 for our \$0.27 in interest deposit!
 - We received our section donations from national (\$335.27)
 - The only expenditure was the cake for the Graduation Party at USF.
 - November Treasurers Report was approved
- Communications
 - Magdalena asked that this topic be on the agenda.
 - She is stepping down as Chair of Programs. She will continue to do the Newsletter.
 - Other officers will need to take over event planning for the remainder of the program year.
 - January – Yuengling (Paul)
 - February – EWB (Matt)
 - March – Student Papers Night (Elizabeth)
 - April – Middleton HS (Steve)
 - May – Oldsmar RO (Tim)
 - June – TBD
- Programs
 - December Holiday Event – We have 19 people signed up currently. We need a 20 person minimum. Elizabeth indicated she will be signing up, which will meet the minimum.

- Raffle prizes have been obtained: Calipso Queen Cruise (\$75 value), Macy's Gift Card (\$50 value), Gift Basket (\$25 value). Each attendee will get one ticket, and more can be purchased for \$2 each, or 3 for \$5.
 - Matt also, as he and Brooke could not attend, purchased a gift card (Outback chains) with the money they would have spent on dinner. This will be the 4th item.
 - Tim will be the auctioneer! He is auctioning off a sunset cruise on his boat, and will auction the other items brought by others.
 - January 26th - We will tour the Yuengling Brewery. It will include 5 free "samples" of beer. We will bring some Publix food to serve prior to the tour. Magdalena to check to see if there is a maximum for the group size. It is basically \$2.50 per head.
 - February – Engineers Week Banquet.
 - March – Student Papers Night. Consider combining the Helen & Clarence Prince scholarship award with this event. Matt and Steve felt this could be accomplished in time to award by then.
 - April – Middleton High School event. We need to have a good speaker or something to draw people in!
 - May – Tour of the water treatment plant in Oldsmar (John M. helping to coordinate). Tentatively booked for May 2nd.
- Student Section
 - No student members were in attendance to give us an update.
- Newsletter
 - Magdalena hopes to get the December newsletter out by the middle of the month.
- Professional Development
 - Tim had nothing new to report on this topic.
 - However, he had an idea for an RO Seminar, as this is a hot topic and very predominant in our area. Could be an all day thing with several speakers. Charge fairly high "seminar" like fee.
- Old Business
 - Matt will consider attending LTC this year. Sean also expressed some interest, and Tim has decided not to attend. The event is the first week of March.
 - Tim recommended that we physically mail something out to our membership at some point, just to get something in front of them. Some of our older members may not be web savvy and are missing out on the electronic newsletters. We need to check into our bulk mail license. Is there a "one time" reduced rate bulk mailing? Magdalena mentioned Christmas or Happy New Year's cards. Another thought was to mail invites to the E-Week Banquet. Tim will research the mailing options.
 - Magdalena expressed interest in DSS in Charlotte in April.
- New Business
 - E-Week Banquet – Elizabeth is heading the awards committee and has recruited several volunteers to help with the ASME nomination/selection process. Elizabeth also

recommended that we buy four tables initially for the banquet to sell to our membership. We can add more later if necessary. We will subsidize our student members as we have done in the past.

- The E-Week committee has asked that each society obtain at least one sponsor for the event. Matt will email names to other board members seeking assistance with the calls.
- We set the next meeting for January 10th, 6 pm at McCormick Stevenson.
- Meeting was adjourned at 7:15 pm