

FWCS – ASME November 2011 BOD Meeting Minutes

Attendees:

- Paul Stevenson
- Steve Elting
- Bob Andrew (by phone)
- Matt Montgomery
- Tim Hunt
- Magdalena Krstanoski

Meeting Minutes:

- Steve opened the meeting at 6:15 pm.
- The October meeting minutes were reviewed and accepted without changes.
- Treasurers Report
 - September
 - We paid half of Mindy's travel expenses. That was the bulk of the activity in September.
 - We received a check from Acteva for the Mindy Grinan (August) meeting. (approx. \$200)
 - Expenses for August meeting were ~\$200.
 - September Treasurers Report was approved
 - October
 - Still have not received the check from Acteva for the Michael Colitz meeting. We are seeing about 60 day terms, and the bigger the check the longer it takes.
 - One registration refund due to a double booking of a September attendee.
 - New projector expense of just over \$500.
 - Regions Bank is now charging \$0.20 per transaction! Doesn't seem to be any way to get out of it. This resulted in a \$0.80 charge on our account.
 - We discussed the losses we take at Best Western. When we charge \$30/person, we lose anywhere from \$2-\$5 per person depending on the food ordered. We lose about \$12 on student meals due to the fact we subsidize.
 - October Treasurers Report was approved
- Programs
 - November 10 – 12-15 people are registered for the meeting tomorrow night. Two student robotic teams will be presenting. We expect 6-8 students/parents. Tim will pick up food to feed 20-25, with a budget of \$50.
 - Magdalena mentioned the possibility of a tour of the Yeungling Brewery on November 30th or December 1st. If not good for that timing, maybe in January?
 - December Meeting – We will be going to Alfano's. It is located on Clearwater-Largo road. The event will be held on December 7th, from 6-8 pm. The cost per meal is approximately \$28, and we will charge \$30/person. We plan to purchase 3 items to be raffled off. The budget given to Magdalena is \$150 for the raffle items and trinkets at the plates.

- January 26th - We will tour the Yuengling Brewery. It will include 5 free “samples” of beer. We will bring some publix food to serve prior to the tour. Magdalena to check to see if there is a maximum for the group size. It is basically \$2.50 per head.
- February – Engineers Week Banquet.
- March – Student Papers Night. Consider combining the Helen & Clarence Prince scholarship award with this event. Matt and Steve felt this could be accomplished in time to award by then.
- April – Middleton High School event. We need to have a good speaker or something to draw people in!
- May – Tour of the water treatment plant in Oldsmar (John M. helping to coordinate). Tentatively booked for May 2nd.
- Student Section
 - The student section has requested that we provide a cake for their December 5th Graduation Party. We motioned, approved \$50 to purchase the cake.
 - Magdalena also encouraged us to get their calendar into our Constant Contact distributions.
 - No student members were in attendance to give us an update.
- Newsletter
 - Magdalena hopes to get the November newsletter out by the middle of the month.
 - Paul has received two requests from local engineering firms to run job opportunities in our newsletter. We agreed this was acceptable and Paul will provide the info to Magdalena so she can include.
- Professional Development
 - Tim had nothing new to report on this topic.
- Old Business
 - Matt will consider attending LTC this year. Tim also expressed some interest.
 - Magdalena expressed interest in DSS in Charlotte in April.
- New Business
 - Tim recommended that we physically mail something out to our membership at some point, just to get something in front of them. Some of our older members may not be web savvy and are missing out on the electronic newsletters. We need to check into our bulk mail license. Is there a “one time” reduced rate bulk mailing? Magdalena mentioned Christmas or Happy New Year’s cards. Another thought was to mail invites to the E-Week Banquet. Tim will research the mailing options.
 - Bob pointed out that our Constant Contact email listing has NOT been updated since July. We need to do this frequently to ensure we’re catching the new members.
- We set the next meeting for December 5th, 6 pm at McCormick Stevenson.
- Meeting was adjourned at 7:45 pm