

FWCS – ASME November 2010 BOD Meeting Minutes - Revised

Attendees

- Elizabeth Vincourek
- Matt Montgomery
- Steve Elting
- Pete Grotsky
- Paul Stevenson
- Bob Andrew

Meeting Notes:

- Meeting started at 6:30 pm
- Meeting minutes from the previous meeting were tabled as they were not distributed prior to the meeting. The reason given was that it was a “special meeting” and not open to the general membership (board members only).
- September Treasurers Report was reviewed
 - Funds were received from the Brewery Tour.
 - Pete motioned that the September Treasurers Report be accepted, Elizabeth seconded.
- The October Treasurers Report will be distributed as soon as possible.
- Programs Report was reviewed (Bob reported on Karen Vallar’s behalf as she could not be present)
 - November Tour of Water Treatment Plant was a success. Approximately 30 members were present.
 - Both Acteva and Time-to-Meet were used for reservations. This process was confusing and difficult to manage.
 - December 16th Holiday Meeting at the Wine Cellar at Redington Shores. It is \$25/person, all inclusive. Cash bar. Distinguished speaker from the Army Corp of Engineers. This is a change from what was previously discussed, and the webpage calendar will have to be updated. Karen indicated in her notes that the meeting notice will go out this weekend.
 - November 22nd Networking Meeting – notice went out on the 17th. As of this meeting, about 6 people have registered for the event. The event will be held at Pegasus TSI, and they have agreed to cater the event with food and drink. Unfortunately, the meeting notice went out with only 4 days notice and turn-out may be impacted.
 - The MatLab class on December 11th does have attendees registered. This will be held at USF and will be given by Dr. Kaw.
 - For January, a Waste-to-Energy tour is planned. It is sponsored and Karen is asking if we should charge for members. Our policy is to NOT collect fees for sponsored events, however we could request donations for the student support activities.

- February – E-Week Banquet
- March – Student Papers Night
- April – Middleton High School Networking event
- May – Tour of Safety Harbor Reverse Osmosis Plant
- It was stated and agreed upon that there needs to be better communication amongst the board on upcoming programs and decisions regarding dates and venues.
- Webpage
 - Dr. Kaw provided the password information for the webpage so that we can make updates during his absence.
- Newsletter
 - Magdalena has been doing an outstanding job on the newsletters.
 - Any stories/tidbits for the newsletter need to be submitted to her by the last Tuesday of the month so it can be included in the newsletter to be distributed the first Tuesday of the following month.
 - Pete to work with Magdalena to reduce the size of the PDF created each month. Some members are complaining of the size and download time.
 - Frequent use of Constant Contact is putting us in jeopardy of being identified as “spammers”. We need to use discretion when using Constant Contact, and make sure that our distributions are spread out appropriately.
- New Business
 - Tampa Bay Engineers Week Banquet
 - Pete asked about sponsorship levels and requested discussion about ASME being a sponsor of the event. Various levels are available with donations ranging from \$1500 to \$400. A motion was made to sponsor the event and seconded. The amount of the sponsorship was tabled until the next meeting.
 - ASME tickets were discussed. A motion was made that our section will charge \$55 for seats at our prepurchased tables. This essentially equates to a \$5 subsidy as the Acteva fees will come out of our pocket. It was also motioned that we would subsidize the student tickets and charge them \$25. The motion was seconded and the vote was unanimous.
 - Elizabeth motioned that Pete be made a Director of our Florida West Coast Section. The motion was seconded and passed unanimously.
 - Elizabeth recommended collecting business cards at networking events for a drawing/prize. Something with an ASME logo would be nice.
- Next meeting was on our website calendar and is set for December 8th, at 6 pm. We decided to hold at the Centre Club.
- Meeting Adjourned